

## KS SKILLS AUDIT RESULTS

To review overall Skills audit responses and charts, go to the **Results > Data** page. You will see a list of completed Skills audits in the **Results** area.

Test
Survey
Skills

Skills Audit results

KS Skills Demo

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### All your results ?

ID no.	Skills audit name	View Responses
1299	AEC Process	<a href="#">Responses</a>
1322	AEC Professional and Technical Skills	<a href="#">Responses</a>
1300	AEC Workflows	<a href="#">Responses</a>
1293	BIM 360 - Users	<a href="#">Responses</a>
1319	Professional Skills for Bldg Services Engineers	<a href="#">Responses</a>
1308	Professional Skills for Civil Engineers	<a href="#">Responses</a>
1306	Professional Skills for Structural Engineers	<a href="#">Responses</a>
1291	Revit for Architecture	<a href="#">Responses</a>
1296	Revit for MEP (Electrical)	<a href="#">Responses</a>

Click on a Skills audit name to view a detailed summary of responses and charts for that Skills audit.

Test
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Skills Audit summary

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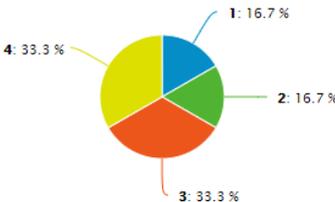
### Skills audit summary - AEC Professional and Technical Skills

Return to results

#### 1. Analytical Thinking

How would you rate your analytical thinking skills?

1: 1  
2: 1  
3: 2  
4: 2



Rating	Count	Percentage
4	2	33.3 %
3	2	33.3 %
2	1	16.7 %
1	1	16.7 %



4
  3
  2
  1

Click on **Responses** to view a list of all people who have completed the Skills audit and their date of completion.

## AEC Professional and Technical Skills



User	First name	Last name	Email	Date
AnnieArchitect	Annie	Architect	annie@knowledgesmart.net	17/01/2021 17:14:43
BrendanBuilding	Brendan	Building	brendan@knowledgesmart.net	17/01/2021 17:24:29
ChrisCivil	Chris	Civil	chris@knowledgesmart.net	17/01/2021 17:36:55
DinaDesign	Dina	Design	Dina@knowledgesmart.net	17/01/2021 17:39:34
EdwardEngineer	Edward	Engineer	Edward@knowledgesmart.net	17/01/2021 17:42:22
FranField	Fran	Field	Fran@knowledgesmart.net	17/01/2021 17:44:27

< 1 >

Clicking on the User's name will list the responses given by that User to the Skills audit questions.

### Skills Audit summary

Annie Architect

AEC Professional and Technical Skills

[Return to responses](#)

#### 1. Analytical Thinking

How would you rate your analytical thinking skills?

- User response: 2

#### 2. Problem Solving

How would you rate your problem solving skills?

- User response: 3

Click the **Export Skills to CSV** tool, to create an export of Skills audit responses for additional analysis.

A	B	C	D	E	F	G
Firstname	Lastname	Skill	UserRating	ManagerRating	Difference	Average
Annie	Architect	Managing Project Information	3	3	0	3
Annie	Architect	Design Visualization	3	3	0	3
Annie	Architect	Design Collaboration	3	3	0	3
Annie	Architect	Preparing Client Requirements	2	2	0	2
Annie	Architect	Preparing a Project Brief	3	3	0	3
Annie	Architect	Site Visits	1	1	0	1
Annie	Architect	Sustainable Design	3	4	1	3.5
Annie	Architect	PQQ's	2	2	0	2

To view a list of individual Skills audit ratings, go to the **Results > User skills** page.

Test Survey **Skills** ?

User Skills - Annie Architect

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Skill	User rating	Manager rating	Difference	Average
AIR's	2	2	0	2
Analytical Thinking	2	3	1	2.5
AutoCAD	3	4	1	3.5
BEP's	3	2	-1	2.5
Bluebeam	2	2	0	2
CDE's	3	3	0	3
Collaboration	3	3	0	3
Commercial	3	3	0	3

Click on the **View History** button to see a view of historical changes to skills ratings for each user.

Sustainable Design	3	4	1	3.5
Teamwork	3	4	1	3.5
Time Management	4	3	-1	3.5
Transport	1	3	2	2

[View History](#)
[User Skills List](#)

## User Skills History - Annie Architect ?

Skill	Change Date	Change made by	Current user rating	Previous user rating	Current manager rating	Previous manager rating	Previous difference	New difference	Previous average	New average
Sustainable Design	23 Jan 2021 12:02	Team Manager	3	3	4	3	0	1	3	3.5

Skills ratings may be changed only by the User or their Manager. The User may change ratings via their User pages and the Manager may change the ratings of their Team members via their Manager pages. Administrators do not have access to change Skills ratings.

(Refer to the help sheet called **People Finder Tool** for more information about the Skills audit search tool).

Test Survey **Skills** Skills Search

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**PEOPLE FINDER**

Queries: Project Skills     Accounts: Accounts (All) 

Find Records found:  Export Skills to CSV  Export Test Results to CSV